

St. Francis Home & School Association

Wednesday, March 14th

Present: 15 Members including Board members, School staff, & Parents. Sarah Venvertloh, Kelly Wheeler, Martha Kavochevich, Roseann Stuckman, Brooke Ruppel, Julie Radel, Maureen Makarewicz, Kris Eycler, Karla Fesler, Heather Duschinsky, Carla Slough, Megan Vale, Lori Shepard, Kristine Bickhaus, & Jennifer Arens

- Meeting was called to order at 7:31 p.m. by Jennifer Arens. Sarah Venvertloh led the opening prayer with a Hail Mary.
- 2017/2018 HAS President Heather Bryan had to step down from the board for personal reasons. Current board members, Jennifer Arens, Karla Fesler, & Sarah Venvertloh will just complete the “presidential” role and duties throughout the rest of this school year and a new board will commence for the upcoming school year.
- Jennifer Arens spoke on Fundraising. The Fall Fundraiser of “Shakespeare’s Pizza” has been released (by request from the 8th grade parents) to the 8th grade class for the fall of 2018. HSA has the option to still run the Shakespeare’s Pizza Fundraiser in the spring (2019) instead if they want to pursue that. Other fundraiser options presented include a “Quarter Mania” event orchestrated primarily by Jennifer Arens & Marsha Collins and incorporating volunteers to help prepare & run the event. A “Trivia night” event was also brought up as an option. Both ideas would be well-received in the community & have little to no overhead cost. Diana Real was unable to make it to the meeting and will present additional fundraiser opportunities at the May meeting. Jane Gregory had also brought the idea of a “Family Feud” style game show event up on Facebook and received a good response from volunteers and interested parents. There would be a 20% cost to rent the “equipment”. Jane is not willing to pursue this at this time.
- Secretary’s Report has been posted online via the parish website since the previous meeting. Karla Fesler moved to approve the minutes as posted and Jennifer Arens also moved. The minutes from the previous meeting were approved as posted.
- Treasurer’s Report gave a current checking account balance of \$15814.59. There is \$598.74 remaining in the Fund Request budget at this point. Teachers were encouraged to turn in Fund Requests for anything they may want financial assistance with before the next meeting. Karla totaled up the amounts of the checks that have been written out to the school & including those that are about to be written, over \$17,000 has been donated to the school for various reasons throughout this 2017/2018 school year! Sarah Venvertloh moved to approve the Treasurer’s Report as presented and Megan Vale also moved. The Treasurer’s Report was approved as presented.
- The Principal’s Report was sent in ahead of time and Lori finished presenting it when she arrived at the meeting. There will be a Mandatory Meeting at St. Francis Parish Center on June 1 for teachers from all 5 schools to listen to speaker Rick Wormeli and to work together on standards alignment. CPDUs will be given along with a \$50 stipend. Lori asked if HSA could help fund the stipend for our 20-21 teachers. Any help would be appreciated. This request was tabled and a decision will be made at the May meeting as to whether or not we can help with that and if so, what percentage we can offer.

The next Parish Meal Fundraiser will be offered after the 4:30 Mass on April 21, with roast beef, vegetable, potato, & roll. Lori encourages everyone to support this fundraiser that supports our school. Carry-out and dine-in options are available!

The School Picnic is scheduled for May 30th and will be hosted again by HSA. Thank you HSA!

QPD Guest Speaker came on March 14, 2018 and reviewed Best Practices for School Safety/Active Shooter- Practice Code Red during recess. Lunchtime supervisors need to be armed with a key fob to the outside doors along with a large megaphone to alert children to come inside on a moment's notice. Playground supervisors also need a key to the outside door to the playground. Police Response/ Suggestions – Review Student Threat Assessment (located in the Back of the Crisis Plan).

Mike Holbrook will assist in providing the services for the Good Touch/Bad Touch/Happy Bear Program. This will take place April 19-20.

Frank Cann has completed the video for our school that we will be showing to prospective families. As cds are available, it can be viewed at various meetings including School Board & HSA. Great job Frank!

The Reconciliation Schedule is as follows: 5 & 6 Grade – Monday, March 19 @ 8:35; 2, 3, & 4 Grade – Thursday, March 22 @ 8:35; & 7 & 8 Grade – Friday, March 23 @ 8:35.

Open House was changed this year to incorporate only Pre-K parents. Lori reported a good turnout and said it went very well.

Kindergarten Round Up is scheduled for Friday, March 23 from 9:30-11:30.

- Committee Reports:

1. Student Activities: Winter Carnival went well. It is not a fundraiser. They broke even with a \$32 profit. 8th Graders had a bake sale and made about \$150.
2. Kickball Home Run Derby: Cancelled for this year.
3. Picnic Committee: Picnic will take place at Upper Moorman Park on May 30 from 8:30-1. Activities will be laid back and mainly unstructured. Lunch will be simple – hot dogs, chips, apples. Tabitha has offered to help provide some of lunch. A backup/rain out plan is in progress. The school would be available for use.

- Old Business:

1. HSA Board Positions for 2018/2019 school year: Sarah Venvertloh & Heather Duschinsky as Co-Presidents. Technically “Co-Presidents” is not discussed in the HSA By-Laws. No one raised any objection to the incorporation of a “Co-Presidents” position. Kris Eyler as Secretary. New 2018/2019 HSA Board was approved by a unanimous vote.
2. Mega Raffle: Board Members will speak at the 9:30 Mass on April 8 & the 11 Mass on April 15 and sell tickets after each of those Masses. Volunteers to speak at or sell tickets after any other Masses would be appreciated.

3. Suggestion Box: The items in the suggestion box did not really involve HSA and the items were forwarded to the responsible persons.
- Sarah Venvertloh closed the meeting at 8:35 with the Glory Be closing prayer.
 - The next & last HSA meeting for this school year is scheduled for 7 p.m. on May 8 in the School Cafeteria.