

**St. Francis School HSA  
Meeting Minutes  
Tuesday, March 21, 2017  
7 PM – St. Francis School Cafeteria**

Attendance: Sarah Venvertloh, Jane Gregory, Maureen Makarewicz, Jennifer Arens, Lori Vranjes, Karla Fesler, Heather Bryan, Becky Reed, Vicky Mitchell, Carla Slough, Jennie McDermott

Meeting called to order by Heather Bryan. Opening prayer at 7:05 PM.

**Principal's Report:** given by Heather Bryan

- IESA 8<sup>th</sup> Grade Volleyball Team—playing First in State- Tuesday, March 21. Fire truck ride on Thursday at 1:00 and will pass by all 4 schools. Students will line streets and greet the volleyball team as they pass by.
- Hometown Hero—Ms. Shepard nominated Julie Schuetz for this honor and she was selected. Quincy Herald Whig will be here to interview Julie on Thursday, March 23 at 12:45 pm. The Solanus Saints group will also be featured in the article, with an invitation for others to join. This has been a very supportive group for our school and each teacher has at least one volunteer who works directly with them.
- Parents Night Out—Saturday, April 1 in our gym. All over 21 invited to attend. The event has grown and is a fun night for parents and teachers, as well as a great opportunity to raise money for our school. Thank you to Diana Real for bringing the idea to our school.
- Dog Days at QU—Monday, April 10. This is a great opportunity for students to see the drug dogs in action and see presentations from our local law enforcement on how they work to prevent crime.
- Youth Group—St. Peters has agreed to allow our students to attend their activities as suggested by the Board. My hope is to merge the schools long-term and share finances with them. I recently was awarded a \$5,000 grant from the Tracy Family Foundation for our Youth Group. Their group is already established and will be a great asset to our school. In time, perhaps all schools can join and form a QCES Youth Group.
- Lenten Schedule—see attached. Thank you to Maureen Makarewicz and committee for the wonderful organization.
- Teacher Formal Evaluations—almost complete and will start on the staff after that. Teachers have done a tremendous job with our students and I am so impressed when I see what our students are learning.

- Teacher Status—we welcome back Linda Dawson, but Roseann Stuckman will be out another 2 weeks.
- NCEA—we will be attending this conference in St. Louis on Tuesday, April 18<sup>th</sup>.
- Curriculum Mapping—the teachers are still working on the Language Arts and will begin with the Math curriculum once that is complete.
- Lead Testing / Water Samples—as per a new law, we will be testing our water sources for lead. This process will need to be completed by December 31<sup>st</sup> and results will be sent to parents. If there is a problem, we will need to correct it.

**Father Don's Report:** Fr. gone

**Treasurer's Report:** given by Lori Vranjes

- Winter Carnival brought in \$550, \$350 expenses.

**Secretary's Report:** Approval of February 21, 2017 minutes: motion Jane Gregory, 2<sup>nd</sup> Vicky Mitchell. Unanimous approval.

**Old Business:**

School Picnic: given by Heather Bryan

- Picnic Committee going forward with bowling at Tangerine. Working on nailing down details.

Teacher Appreciation: given by Sarah Venvertloh

- Teacher Appreciation will be May 1-5. John Mitchell from Hy-Vee will be here again this year. Working on volunteers to fill in for teachers that have playground & lunch duty. Will do gift baskets this year too. Including support staff.

Parent's Night Out: given by Jane Gregory

- Parent's Night out is April 1<sup>st</sup>. 10 days out. All 21 and over invited to attend. Please sell your raffle tickets. If you need extras contact Jane.

Home Run Derby: given by Jennifer Arens

- Home Run Derby set for Friday, May 19<sup>th</sup> during student's gym period. Looking into prize changes for this year.

Mega Raffle: given by Heather Bryan

- Speakers needed at this weekend's masses.
- Needing a Marketing Committee Representative.
- Need volunteers to sell tickets before and after masses.

Suggestion Box: given by Heather Bryan

- If you are attending a meeting or function after school hours, please do not let children run the halls unsupervised.

**New Business:**

Fund Requests: given by Heather Bryan

- \$200 for cordless microphone in gym.
- Approximately \$300 for (6) 8ft white folding tables.
- Tabled to next meeting to gather actual pricing and more information.

Elections: given by Heather Bryan

- Nominations were held during the last meeting and collected over the last few months.
- Nomination for Vice President was Jennifer Arens, Secretary was Sarah Venvertloh, & Treasurer was Karla Fesler.
- Vote by show of hands. Unanimous approval.
- Thank you, Lori Vranjes, for all your hard work as Treasurer over the last 4 years.

General Information:

- The Executive Board invites all parents/guardians to participate in HSA. We welcome any & all feedback.
- Tentative HSA Calendar of Events: see below.
- Next meeting will be Tuesday, May 9, 2017.

Closing prayer at 8:07 PM.

Minutes compiled by Karla Fesler, Recording Secretary

**HSA Calendar of Events 2016-17**

**August**

Teacher Gifts  
Back to School Event, Aug 27th

### **September**

General Meeting Sept. 13th

### **October**

Scotties Skate Night Oct 4<sup>th</sup> 6:00-8:00PM  
General Meeting Oct. 11<sup>th</sup> 7:00PM  
Trunk or Treat Oct. 30<sup>th</sup> 5:30PM set up, begin 6:00PM

### **November**

General Meeting Nov. 8<sup>th</sup>, 7PM  
Scotties Skate Night Nov. 16<sup>th</sup> 6-8pm  
Pizza Fundraiser (Pizza Sales Oct. 20-Nov. 7, Delivery Nov. 22<sup>nd</sup>)

### **December**

Christmas Program Seat Raffle

### **January**

General Meeting Jan. 10<sup>th</sup>, 7:00PM  
Scotties Skate Night Jan. 26<sup>th</sup>, 6:00-8:00PM

### **February**

Winter Carnival (tentative-Feb 3-closing Catholic Schools Week)  
General Meeting (Executive Board Election Nominations) Feb. 21<sup>st</sup>, 7:00PM

### **March**

Scotties Skate Night Mar. 9<sup>th</sup>, 6:00 PM-8:00PM  
General Meeting (Executive Board Election) March 21<sup>st</sup>, 7:00PM

### **April**

NO General Meeting  
Parents Prom April 1<sup>st</sup> 7-11pm

### **May**

General Meeting May 9<sup>th</sup>, 7:00PM  
School Picnic, June 1<sup>st</sup>  
Spring Large Fundraiser—Home Run Derby

# Lenten Schedule

Teachers,

Here is a schedule of the rest of the Lenten season. Please make sure you put these dates into your schedule so that we can all have a sacrificial and productive season. Also, please be sure to talk with your students about the importance of this time of the year in our faith. Discuss what it means to sacrifice and how that is what we are all called to as Catholics and followers of Christ. For we know that it is in giving that we will receive! Have a wonderful Lent and thank you for all that you do to help these children learn know there is more to life than book knowledge.

**March 9<sup>th</sup>**- Stations of the Cross at 2:00-2:30 p.m. in the gym (4<sup>th</sup> grade will lead).

**March 27-31<sup>st</sup>**- School wide food drive (we will send out information closer to that date what each student should bring in).

**March 24<sup>th</sup> from 9:30-10:15 a.m.**- Visiting Nursing Homes and doing various activities at each home.

**March 31<sup>st</sup> from 10:30-11:00 a.m.** -- Stations of the Cross from at the church (4<sup>th</sup> graders will lead).

**April 6<sup>th</sup> at 8:45 a.m.** - Each classroom will select a service project to do during this week. There is a signup sheet in the teacher's lounge. Please be sure to sign up! **Students can wear jeans and Alex Wish shirts on this day.**

**April 10<sup>th</sup> from 2:10-2:40 p.m.** – Stations of the Cross at the church (2<sup>nd</sup> and 6<sup>th</sup> grade will be putting on)

**April 13<sup>th</sup> - Holy Thursday**- Prayer service and washing of the feet at church... time not decided yet??