

**St. Francis School HSA
Meeting Minutes
Tuesday, January 10, 2017
7 PM – St. Francis School Cafeteria**

Attendance: Jane Gregory, Lori Shepard, Sandy Cann, Nikki Albright, Jennifer Arens, Lori Vranjes, Karla Fesler, Heather Bryan, Father Don, Roberta Hirstius, Carla Slough, Jennie McDermott, Bryn Peters, Diana Real

Meeting called to order by Heather Bryan. Opening prayer at 7:06 PM.

Principal's Report: given by Lori Shepard

- Survey from Diane Andrew given out and collected from those present during HSA meeting. Survey was regarding the new safety/phone system, cameras, keyless entry added at the beginning of 2016-2017 school year.
- “We’re Wild About QND” will be Thursday, January 19 from 9:00-11:30 AM for the 6th graders. Students will find out what QND has to offer.
- Principals’ Annual Meeting with Tracy Family Foundation will be Thursday, January 26th at 3:00 PM.
- Parking Lot Safety: continue to see improvement for drop-off. Lori & Fr. Don have met with the city planner about a “pick-up plan”.
- Quincy Public Schools Possible Strike: how this will impact us will go home in the newsletter Friday, January 13th.
- ACRE Test: Grades 5 & 8 will be given February 6th – 17th, extra days as needed.
- Catholic Schools Week Schedule of Events handed out.
- 8th Grade Visits to QND will be February 17th from 9:15 AM – 1:00 PM.
- Quincy Service League Grant: Possible \$15,000 for 3rd floor bathroom repairs, with bids coming in.

Father Don's Report: given by Fr. Don

- Work continues on the roof. They are still working in the cold, finding more needed repairs inside the steeple. IE: rotting wood around the clock, and bad metal. Other things cannot be completed until the weather warms. IE: painting and brick work. Repairs will continue on into the spring.

Treasurer's Report: given by Lori Vranjes

- Incoming:
 - Book Fair: \$1,722 – comes back to us in points for books for Library.
- Motion to approve: Diana Real, 2nd Jane Gregory. Unanimous approval.

Secretary's Report: Approval of November 8, 2016 minutes: motion Jane Gregory, 2nd Nikki Albright. Unanimous approval.

Old Business:

Suggestion Box: given by Heather Bryan

- *Teacher Appreciation:* suggests having this committee write out Thank you, Get Well, etc. cards for those that have helped, given time, ill, etc. at St. Francis Solanus School. This suggestion will be passed to Sarah Venvertloh, chair of Teacher Appreciation Committee.
- *Christmas Program:* suggests 5th grade or 6th grade and up be given the choice to participate in the Christmas Program. Possibly those children could do a service project instead. Lori Shepard commented that those children, who could not participate due to conflicting schedule (ex: sports) were asked to work on a paper, not as punishment, but as “busy work” while other classmates were practicing during music class. Lori will consider other ideas with staff.

Drop Off Routine: given by Heather Bryan

- There are still a few bugs: Please do not use 17th street from 8:00-8:20 AM. Traffic should flow East on College from 16th street. Overall drop-off has been much smoother.

Pizza Fundraiser: given by Heather Bryan

- Shakespeare Pizza Fundraiser raised a little under \$5,000 (\$4,562). Vote to donate a full \$5,000 towards the 3rd floor bathroom repairs. Motion: Sandy Cann, 2nd Diana Real. Unanimous approval.

Winter Carnival: given by Jane Gregory

- Winter Carnival will close up Catholic Schools Week on Friday, February 3rd from 6:00- 8:00 PM. Lots of new games this year and a few old. Will raffle prizes again this year. Need volunteers to help set up, run a game, clean up, etc. If you would like to help or need service hours, please contact Jane Gregory.

New Business:

Spring Fundraiser: given by Jennifer Arens

- Planning on “Kickball Home Run Derby” again this year. Would take place during gym. Will be in contact with appropriate teachers to get this in place. Would like to have a co-chair for this event if you are interested. Need volunteers to help keep track of prizes and day of derby. Please contact Jennifer Arens if you would like to help.

Parent’s Prom: given by Jane Gregory

- Parent’s “Prom” will be Saturday, April 1st from 7:00-11:00 PM. “Red, White, Blue” theme. Please come in jeans, dressed up, or somewhere in-between. The DJ is booked. There will be games this year.

School Picnic: given by Heather Bryan

- Katie Wells, School Picnic Committee Chair, is out of town. KofC is reserved for the last day of school and the committee is exploring new ideas for the picnic. More info to come.

Teacher Appreciation: given by Heather Bryan

- Sarah Venvertloh, Teacher Appreciation Chair, unable to attend. Would like to stick to last year’s agenda.

General Information:

- The Executive Board invites all parents/guardians to participate in HSA. We welcome any & all feedback.
- Tentative HSA Calendar of Events: see below.
- Next meeting will be Tuesday, February 21, 2017.

Closing prayer at 7:47 PM.

Minutes compiled by Karla Fesler, Recording Secretary

HSA Calendar of Events 2016-17

August

Teacher Gifts

Back to School Event, Aug 27th

September

General Meeting Sept. 13th

October

Scotties Skate Night Oct 4th 6:00-8:00PM

General Meeting Oct. 11th 7:00PM

Trunk or Treat Oct. 30th 5:30PM set up, begin 6:00PM

November

General Meeting Nov. 8th, 7PM

Scotties Skate Night Nov. 16th 6-8pm

Pizza Fundraiser (Pizza Sales Oct. 20-Nov. 7, Delivery Nov. 22nd)

December

Christmas Program Seat Raffle

January

General Meeting Jan. 10th, 7:00PM

Scotties Skate Night Jan. 26th, 6:00-8:00PM

February

Winter Carnival (tentative-Feb 3-closing Catholic Schools Week)

General Meeting (Executive Board Election Nominations) Feb. 21st, 7:00PM

March

Scotties Skate Night Mar. 9th, 6:00 PM-8:00PM

General Meeting (Executive Board Election) March 14th, 7:00PM

Spring Large Fundraiser

April

General Meeting April 11th (Committee Chair Nominations)

Parents Prom April 1st 7-11pm

May

General Meeting May 9th, 7:00PM

School Picnic