

**St. Francis School HSA
Meeting Minutes
Tuesday, September 13, 2016
7 PM – St. Francis School Cafeteria**

Attendance: Sarah Venvertloh, Jane Gregory, Lori Shepard, Sarah Hull, Becky Reed, Martha Kovachevich, Sandy Cann, Jamie Marshall, Maureen Makarewicz, Nikki Albright, Jennifer Arens, Lori Vranjes, Karla Fesler, Heather Bryan, Tabitha Surowiec, Bryn Peters, Amanda Smith, Natalie Powell, Vicky Mitchell, Roberta Hirstius, Roseann Stuckman

Meeting called to order by Heather Bryan. Opening prayer at 7:01 PM.

Principal's Report: given by Lori Shepard

- Solanus Saints: Volunteers help aid teachers in various ways. IE: tutor, mentor, light reading, making copies, cutting, etc. Some volunteer work can be done from home if you are unable to make it to school. Contact Julie Schuetz for more information if you are interested in volunteering. Next meeting will be September 21st at 6:30 PM. Location TBA.
- Quincy Conference: Thursday, October 6th & Friday, October 7th. Teachers will attend both days. School will not be in session.
- Enrollment for the 2016-2017 year: 303 K-8 & 354 PreK-8.
- Language Enhancement: Spanish taught to 6th & 8th grade by Karen Bottorff.
- Tracy Grant Pre-Application has been approved, and Lori will start the process of the formal grant application soon.
- RenWeb: working on this new system & will be in place, hopefully very soon.
- IESA Sports added: Cross Country & Softball.
- Technology: Gary Clayton has been hired to work 2 days a week, while Julie Entrup is working 3.
- Open House was held Wednesday, September 7th. Wonderful crowd. Thank you for teacher's effort & parent support.
- Lunch Periods: Request to move it back to 2 periods (vs. 3). Parents lunch hour are shorter for playground duty.

Father Don's Report: Fr. could not attend. Conflicting meeting times.

Treasurer's Report: given by Lori Vranjes

- Teacher Appreciation expense \$300
- School Picnic expense \$600
- Motion to approve: Jane Gregory, 2nd Sandy Cann, unanimous approval.

Secretary's Report: Approval of May 10, 2016 minutes: motion Nikki Albright, 2nd Jane Gregory, unanimous approval.

Old Business:

Budget: given by Lori Vranjes

- Motion to approve: Roberta Hirstius, 2nd Jane Gregory, unanimous approval.

HSA Membership Sign-up: given by Heather Bryan

- \$1 Membership Dues new this year. The dues will help determine our quorum for voting. Per Constitution & By-Laws: "Each member shall pay annual membership dues of ONE DOLLAR (\$1.00) to the HSA. Only members in good standing (who have paid their annual dues at least 14 days prior to a HSA meeting) shall be eligible to vote or serve on the Executive Board. Dues paid shall be good through the current fiscal year of HSA which shall end on June 30th."
- You may attend HSA without paying dues, but you will not be able to vote.

Committee Sign-up: given by Heather Bryan

- If you are interested in joining a committee, please contact a member of the Executive Board. You do not have to attend HSA meetings to be on a committee. You are free to pick where you would like to serve your volunteer hours. IE: Trunk-or-Treat, Winter Carnival, Fundraising, Parent's Prom, Safety, Sensory, etc.

Student Activities Committee: given by Jane Gregory

- Back to School Night was held Saturday, August 27th. Great night. We had 3 new families in attendance. Handed out Scottie's Fun Spot gift cards. Hope to see attendance grow each year.

New Business:

Student Activities Committee: given by Jane Gregory

- Trunk or Treat will be Sunday, October 30th. Set up at 5:30 PM, begin at 6 PM. Photo booth will be set up for photos. New this year: "Best Decorated" prize awarded with Gene Grawe gift certificate.

Parent's Prom: given by Jane Gregory

- This year's theme: Red White Blue Rendezvous & will be held on Saturday, April 1, 2017.

Fundraising: given by Heather Bryan

- Shakespeare Pizza Fundraiser: pizza sales October 20th through November 7th. Delivery of pizzas on November 22nd.
- 100% of the profit to go toward 3rd floor bathroom repairs. Motion Diana Real, 2nd Natalie Powell, unanimous approval.

Suggestion Box: given by Heather Bryan

- Suggestion box set out at every HSA meeting & also plan to place one in the school office.
- We welcome any feedback, suggestions, ideas, or questions that you may have. The goal is to address hot topics by researching information ahead of the meeting, so we may be better informed to discuss at upcoming meetings.

General Information:

- Anyone new to the Quincy Area is invited to join "Quincy Newcomers Club". If interested, please contact Roberta Hirstius.
- The Executive Board invites all parents/guardians to participate in HSA. We welcome any & all feedback.
- Tentative HSA Calendar of Events: see below.
- Next meeting will be Tuesday, October 11, 2016.

Closing prayer at 7:45 PM.

Minutes compiled by Karla Fesler, Recording Secretary

HSA Calendar of Events 2016-17

August

Teacher Gifts

Back to School Event, Aug 27th

September

General Meeting Sept. 13th

October

Scotties Skate Night Oct 4th 6:00-8:00PM

General Meeting Oct. 11th 7:00PM

Trunk or Treat Oct. 30th 5:30PM set up, begin 6:00PM

November

General Meeting Nov. 8th, 7PM

Pizza Fundraiser (Pizza Sales Oct. 20-Nov. 7, Delivery Nov. 22nd)

December

Christmas Program Seat Raffle

January

General Meeting Jan. 10th, 7:00PM

Scotties Skate Night Jan. 26th, 6:00-8:00PM

Winter Carnival

February

General Meeting (Executive Board Election Nominations) Feb. 21st, 7:00PM

March

Scotties Skate Night Mar. 9th, 6:00 PM-8:00PM

General Meeting (Executive Board Election) March 14th, 7:00PM

Spring Large Fundraiser

April

General Meeting April 11th (Committee Chair Nominations)

Parents Prom

May

General Meeting May 9th, 7:00PM

School Picnic