

St. Francis School HSA
Meeting Minutes
Tuesday, May 10, 2016
7 PM – St. Francis School Cafeteria

Attendance: Sarah Venvertloh, Jane Gregory, Lori Shepard, Sarah Hull, Lucy Cramsey, Becky Reed, Martha Kovachevich, Sandy Cann, Frank Cann, Jamie Poore, Brooke Steinkamp, Tyler Peters, Jennie McDermott, Kristen Patton, Maureen Makarewicz, Nikki Albright, Jennifer Arens, Lori Vranjes, Karla Fesler

Meeting called to order by Jennifer Arens. Opening prayer at 7:01 PM.

Principal's Report: given by Lori Shepard

- School Play was April 14th & 15th. Play was huge hit. Tremendous job, Linda Dawson.
- STEM Night was April 21st. Outstanding job, Shaun Carey. Turned out great in spite of the weather.
- First Communion was April 24th. Thank you, Linda Dawson & Lucy Cramsey. It was beautiful & inspirational.
- Olympic Day was May 3rd for grades 5-8. QND was there to help facilitate.
- PMO Band & Choral Concert was May 6th. Sara Reeder, Keith Wiemelt, & Monica Scholz- wonderful job. Solo by Tate Meyer was exceptional.
- Visiting Families- many have been in & we have gotten a few new students already signed up for next year.
- Graduation for Pre-K & 8th grade is May 17th.
- Awards Assembly:
 - Knuffman: (\$500) 2nd grader, Lanie Fesler
 - Cox: (\$500) 8th grader, Elizabeth Robertson
 - Scholz: (\$800) 8th grader, Jordyn Liesen
 - Prater: (\$2,500 for 6th, 7th, 8th, grade year) 7th grader, Abby Ham
 - Fischer: (\$2,500 for 4 years to QND) 8th grader, Julia Liesen
 - D.J. Venvertloh: (\$600 for 4 years to QND) 8th grader, Jonathan Ohnemus
- Stewardship Awards presented by Father Don & Carol Seifert
- Service Awards, flowers were given with a certificate:
 - Susie Eaton, 10 years
 - Linda Dawson, 10 years
 - Roseann Stuckman, 25 years

- Teacher Ease is being replaced with Renweb. Cost is close to the same & a better system.

Father Don's Report: Fr. gone

Treasurer's Report: given by Lori Vranjes

- Home Run Derby & Walk-a-thon \$3,938. Expenses roughly \$800.
- Motion to approve: Jane Gregory, 2nd Nikki Albright.

Secretary's Report: Approval of April 12, 2016 minutes: motion Sarah Venvertloh, 2nd Jane Gregory

Committee Reports:

Teacher Appreciation: given by Sarah Venvertloh

- Went really well. Changed it up this year with a catered lunch. Brought in Chef John Mitchell from Harrison HyVee. Had a pasta bar & basket raffle. Feedback was positive. Will continue with similar next year.
- Suggested sending a written "thank-you" to those that contributed or donated their time & services for any activity or function.

School Picnic: given by Jennie McDermott

- Need volunteers. Please send in your forms. Will hand out Home Run Derby & Walk-a-thon prizes at picnic.

Safety: given by Brooke Steinkamp

- Working on new drop-off & pick-up plan for the upcoming year.

Old Business:

Committee Chairs & Committees: given by Jennifer Arens

- Sign-up sheets for committees were passed out. These will be out & available during the "Taking Care of Business" night for the upcoming year.
- If you or someone you know would like to chair a committee OR be on a committee, please contact a member of the Executive Board. We want to make this upcoming year a successful one for our children & school.
- Nominated candidates for Committee Chairs, from those who had shown interest, were appointed:
 - Brooke Steinkamp, Safety Committee
 - Sarah Venvertloh, Teacher Appreciation
 - Jane Gregory & Brooke Steinkamp, Parent's Prom

Calendar of Events: given by Jennifer Arens

- Addressed all questions of proposed Calendar of Events from last month's meeting. Revisions noted & changed (attached below).
- Motion to approve Calendar of Events: Jennifer Arens. Unanimous approval.

New Business:

Fundraising:

- Proposed an "Opt Out" of Fundraising for upcoming year.

General Information:

- As many of you know, Laura Ohnemus has been coordinating the Book Fair over the last few years. She will be moving on this upcoming year. Thank you, Laura, for all your time & hard work. Lisa Genenbacher will be taking over. Thank you, Lisa.
- The Executive Board invites all parents/guardians to participate in HSA. We welcome any & all feedback.
- Next meeting will be Tuesday, September 13, 2016.

Closing prayer at 8:04 PM.

Minutes compiled by Karla Fesler, Recording Secretary

HSA Calendar of Events 2016-17

August

Teacher Gifts
Back to School Event

September

Fall Large Fundraiser
General Meeting Sept. 13th

October

Trunk or Treat
General Meeting Oct. 11th

November

General Meeting Nov. 8th
Pizza Fundraiser Nov. 23rd

December

Christmas Program Seat Raffle

January

Winter Carnival

February

General Meeting (Executive Board Election Nominations) Feb. 21st

March

General Meeting (Executive Board Election) March 14th
Spring Large Fundraiser

April

General Meeting April 11th (Committee Chair Nominations)
Parents Prom

May

General Meeting May 9th
School Picnic

