

**St. Francis School HSA  
Meeting Minutes  
Tuesday, March 8, 2016  
7 PM – St. Francis School Cafeteria**

Attendance: Linda Dawson, Kim Dodd, Maureen Makarewicz , Heather Bryan, Lori Shepard, Jenny McDermott, Carla Slough, Martha Kovachevich, Susie Eaton, Kristy Henrichs, Natalie Powell, Debbie Beard, Jane Gregory, Jennifer Arens, Nikki Albright, Sarah Pruet, Kristen Patton, Brooke Steinkamp, Tabitha Surowiec, Misty Cramsey, Diana Real, Lori Vranjes, Karla Fesler

Meeting called to order by President Diana Real. Opening prayer at 7:02 PM

**Principal's Report:** given by Lori Shepard

- Held meeting with faculty to discuss & gather lesson plans pertaining to Black History Month
- Working on a budget. In the past, a budget was set by finance committee. The school is now involved. Speaking with teachers to evaluate cost of operating classrooms to help determine budget
- Evaluations were done
- Friday, February 12, 2016: held in-service for Go Math
- Still continuing on long range 5-year plan. A summary & roll out will be sent out to parish & parents. Also working on new logos & tag line
- Pro-kids: ordered books. Will implement a point system with students, affirming good behavior. Looking into "Student of the Month" for each of the following grades: K-2, 3-5, & 6-8
- Thursday, February 25, 2016: held open house. Had parents & students speak on behalf of St. Francis School

**Father Don's Report:** Fr. out of town

**Treasurer's Report:** given by Lori Vranjes

- \$365 from Christmas Program Seat Raffle

**Secretary's Report:** given by Misty Cramsey

- Approval of January 26, 2016 minutes: motion Jennifer Arens, 2<sup>nd</sup> Jane Gregory

**Committee Reports:**

Student Activities: given by Jennifer Arens

- Winter Carnival, replaced bounce house with raffle items, went over well. Will continue with raffle for next year. Looking into a “Jump for St. Francis” in April.

Fundraising: given by Heather Bryan

- Current fundraiser, Schwan’s. Posters hung. One by cafeteria: ice cream for participation. One by office: top 4 sellers. Setting plans & dates for next year’s fundraisers. Looking into a “Jump for St. Francis” as well, but in September due to high volume of fundraisers. Fundraising & Student Activities Committees will meet to discuss date & plan.

Parent’s Prom: given by Diana Real

- Saturday, April 9, 2016: DJ & officer lined out. Flier went home on basket raffles. Cost \$15 or \$25 for couples. Decorations coming together. Open to all 21 & over – posted in parish bulletin & information sent to all other parishes. Babysitting in place: provided by 8<sup>th</sup> graders & Notre Dame Students for a free will donation (children must be potty trained).

**New Business:**

Constitution & Bylaws: given by Diana Real

- It will be tabled to another discussion for the April HSA meeting so information can be looked over & questions gathered.

Election of Officers: given by Diana Real

- HSA Board for 2016-2017 school year will be:  
President Heather Bryan  
Vice President Jennifer Arens  
Treasurer Lori Vranjes  
Secretary Karla Fesler

Closing prayer at 7:58 PM.

Minutes compiled by Karla Fesler, Recording Secretary

## TEACHERS

Linda Dawson  
Maureen Makarewicz  
Lori Shepard  
Carla Slough  
Susie Eaton

## PARENTS

Kim Dodd  
Heather Bryan  
Jenny McDermott  
Martha Kovachevich  
Kristy Henrichs  
Natalie Powell  
**Debbie Beard**  
Jane Gregory  
Jennifer Arens  
Nikki Albright  
Sarah Pruett  
Kristen Patton  
Brooke Steinkamp  
Tabitha Surowiec  
Misty Cramsey  
Diana Real  
Lori Vranjes  
Karla Fesler